



**FIRED UP  
CONSULTING**  
....Unleashing exceptional performance

**2023**

**TRAINING  
PROGRAMME**

### IN-HOUSE COURSES

S/N	COURSE TITLE	DELIVERY	FEE
1	MAXIMIZING PERSONAL PRODUCTIVITY	IN-HOUSE	ON REQUEST
2	LEADERSHIP DEVELOPMENT TRAINING	IN-HOUSE	ON REQUEST
3	TEAM SUCCESS		
4	LIVING THE CORPORATE VISION	IN-HOUSE	ON REQUEST
5	WORK ETHICS AND ATTITUDINAL CHANGE FOR ORGANISATIONAL EFFICIENCY	IN-HOUSE	ON REQUEST
6	PERSONAL LEADERSHIP FOR PEAK PERFORMANCE	IN-HOUSE	ON REQUEST
7	SELF MANAGEMENT TECHNIQUES FOR HIGH PERFORMANCE	IN-HOUSE	ON REQUEST
8	EXCEPTIONAL CUSTOMER SERVICE	IN-HOUSE	ON REQUEST
9	MANAGING SELF AND OTHERS FOR PEAK PERFORMANCE	IN-HOUSE	ON REQUEST
10	MANAGERIAL LEADERSHIP	IN-HOUSE	ON REQUEST

### LEADERSHIP & MANAGEMENT

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	TEAM BUILDING AND TEAM DEVELOPMENT	March 6-9	July 10-13	#185,000
2	TRANSFORMATIVE TOOLS FOR EFFECTIVE LEADERSHIP	March 6-9	July 24-27	#185,000
3	MASTERING PEOPLE MANAGEMENT & TEAM LEADERSHIP	Mar 20-23	Aug 7-10	#185,000
4	LEADERSHIP SKILLS FOR PEAK PERFORMANCE	Mar 20-23	Aug 21-24	#185,000
5	MANAGING PRIORITIES, PERFORMANCE AND PRESSURE	April 3-6	Sept 4-7	#185,000
6	MANAGEMENT EXCELLENCE FOR OPTIMAL PERFORMANCE	April 17-20	Sept 18-21	#185,000
7	HIGH IMPACT LEADERSHIP FOR COMPETITIVE ADVANTAGE	May 8-11	Oct 15-19	#185,000
8	THE SENIOR (MANAGERIAL) LEVEL LEADERSHIP COURSE	June 12-15	Oct 22-26	#185,000
9	THOUGHT LEADERSHIP: THE COMPETENCIES	June 19-22	Nov 6-9	#185,000
10	TRANSFORMING PERSONAL AND TEAM EFFECTIVENESS	June 26-29	Dec 4-7	#185,000
11	LEADERSHIP MASTERY FOR MAXIMUM ACHIEVEMENT	June 26-29	Dec 4-7	#185,000



**PROGRAMME VENUE:**  
Boat House, 21 Ogunnusi Road,  
Avis Bus Stop. Ogba, Ikeja Lagos.

**Programme Time:**  
10am - 4pm

**10%  
Discount**

**For 5 or more participants on same course**

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Tel: 09016763586, 08056648549

## PERSONAL EFFECTIVENESS

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	LEADERSHIP COMPETENCIES FOR SELF LEADERSHIP	Mar 20-23	Aug 7-10	#185,000
2	MAXIMISING YOUR LEADERSHIP EFFECTIVENESS	April 3-6	Aug 21-24	#185,000
3	REFINING YOUR INTERPERSONAL SKILLS	May 8-11	Sept 4-7	#185,000
4	PERSONAL AND INTERPERSONAL SKILLS FOR SUPERVISORS	June 12-15	Sept 18-21	#185,000
5	PERSONAL EFFECTIVENESS AND SKILL ENHANCEMENT	June 19-22	Oct 15-19	#185,000
6	EFFECTIVE PEOPLE SKILLS	June 19-22	Nov 6-9	#185,000
7	CONFLICT MANAGEMENT AND RESOLUTION SKILLS FOR SUPERVISORS	June 26-29	Nov 6-9	#185,000
8	RE-SKILLING EMPLOYEE SKILLS FOR HIGHER RESPONSIBILITIES	July 3-6	Dec 11-14	#185,000

## CORPORATE AND PROFESSIONAL SECRETARIES COURSES

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	HIGHLY PRODUCTIVE AND EFFECTIVE OFFICE ADMINISTRATOR COURSE	March 6-9	July 24-27	#185,000
2	ESSENTIAL MANAGEMENT SKILLS FOR ADMINISTRATORS	March 13-16	Aug 7-10	#185,000
3	EXECUTIVE SECRETARIES AND PA'S MASTER CLASS	April 3-6	Aug 21-24	#185,000
4	PRODUCTIVITY IMPROVEMENT COURSE FOR ADMIN. OFFICERS, PERSONAL ASSISTANTS AND SECRETARIES	April 17-20 April 8-11	Sept 4-7 Sept 18-21	#185,000
5	EXECUTIVE ASSISTANT AND PERSONAL ASSISTANT (PA) TRAINING CERTIFICATION COURSE	May 2-5 May 22-25	Oct 15-19 Oct 23-26	#185,000
6	ACHIEVING ADMINISTRATIVE EXCELLENCE	May 22- 25	Nov 6-9	#185,000
7	LEADERSHIP FOR ADMINISTRATIVE PROFESSIONALS	June 5 – 8 June 19 - 22	Dec 4-7 Dec 11-14	#185,000

## COMMUNICATION

S/ N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	MASTERING CORPORATE COMMUNICATIONS	April 17-20	July 24-27	#185,000
2	PROFESSIONAL WRITING & SPEAKING SKILLS	May 2-5	Aug 7-10	#185,000
3	LEADERSHIP, COMMUNICATIONS & INTERPERSONAL SKILLS	June 5 – 8	Sept 4-7	#185,000
4	ADVANCED PUBLIC SPEAKING AND PRESENTATION SKILLS	June 5 – 8	Oct 15-19	#185,000
5	CORPORATE COMMUNICATIONS REDEFINED	June 5 – 8	Nov 6-9	#185,000
6	COMMUNICATION, PERSUASION AND INFLUENCE	June 19 - 22	Dec 4-7	#185,000



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## PUBLIC RELATIONS

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	PLANNING AND MANAGING PR CAMPAIGNS	June 5 – 8	<b>Sept 4-7</b>	#185,000
2	PUBLIC RELATIONS IN THE OIL AND GAS INDUSTRY	June 19 - 22	<b>Oct 15-19</b>	#185,000
3	FACILITATING CHANGE THROUGH EFFECTIVE COMMUNICATIONS	May 22- 25	<b>Aug 21-24</b>	#185,000

## HUMAN RESOURCE MANAGEMENT AND ORGANISATIONAL BEHAVIOUR

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	MANAGING PEOPLE FOR COMPETITIVE ADVANTAGE	March 6-9	July 10-13	#185,000
2	MANAGING HUMAN CAPITAL	Mar 20-23	Aug 7-10	#185,000
3	PERFORMANCE MANAGEMENT, FEEDBACK AND APPRAISAL	April 3-6	Sept 4-7	#185,000
4	HUMAN RESOURCE ANALYTICS	May 8-11	Sept 18-21	#185,000
6	EFFECTIVE COUNSELING, COACHING AND MENTORING SKILLS	June 19-22	Nov 6-9	#185,000
7	MASTERING HUMAN RESOURCE MANAGEMENT	July 3-6	Dec 4-7	#185,000

## GENERAL MANAGEMENT/ ATTITUDINAL SHIFT COURSES

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	WORK ETHICS AND ATTITUDINAL CHANGE	Mar 20-23	Sept 18-21	#185,000
2	BEHAVIORAL MANAGEMENT AND EMOTIONAL INTELLIGENCE	May 8-11	Nov 6-9	#185,000
3	MANAGING CONFLICT WITH EMOTIONAL INTELLIGENCE	June 12-15	Dec 4-7	#185,000
4	EMOTIONAL INTELLIGENCE FOR WORKPLACE SUCCESS	June 19-22	Dec 11-14	#185,000

## CUSTOMER SERVICE

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	ACHIEVING EXCELLENCE IN CUSTOMER SERVICE	<b>Mar 20-23</b>	<b>Sept 18-21</b>	#185,000
2	MANAGING CUSTOMERS FOR COMPETITIVE ADVANTAGE	<b>April 3-6</b>	Oct 15-19	#185,000
3	MANAGING CUSTOMERS FOR COMPETITIVE ADVANTAGE	<b>May 8-11</b>	Nov 6-9	#185,000
4	CUSTOMER FOCUSED MANAGEMENT	<b>June 12-15</b>	Dec 4-7	#185,000
5	EFFECTIVE SERVICE MANAGEMENT	<b>June 19-22</b>	Dec 11-14	#185,000



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## OIL AND GAS MANAGEMENT COURSES

All Courses Are Available as Classroom, Online and In-House format

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	LEADING HIGH PERFORMING TEAMS IN THE OIL, GAS & PETROCHEMICALS INDUSTRY	April 3-6	Sept 18-21 Dec 11-14	#185,000
2	LEADERSHIP ESSENTIALS FOR ENERGY PROFESSIONALS	April 3-6	Oct 15-19	#185,000
3	EFFECTIVE CORPORATE COMMUNICATION FOR THE OIL AND GAS INDUSTRIES	May 8-11	Nov 6-9	#185,000
4	PUBLIC RELATIONS IN A VOLATILE ENVIRONMENT	June 19-22	Dec 4-7	#185,000

## CERTIFICATE COURSES

All Courses Are Available as Classroom, Online and In-House format

S/N	CERTIFICATE COURSES	1ST BATCH	2ND BATCH	FEE
1	PROFESSIONAL CERTIFICATE IN LEADERSHIP	May 8-11	Sept 18-21	#200,000
2	PROFESSIONAL CERTIFICATE IN MANAGEMENT	June 19-22	Dec 4-7	#200,000
3	PROFESSIONAL CERTIFICATE IN CUTOMER SERVICE	May 8-11	Dec 11-14	#200,000
4	PROFESSIONAL CERTIFICATE IN SALES AND MARKETING	June 19-22	Nov 6-9	#200,000
5	PROFESSIONAL CERTIFICATE IN PUBLIC RELATIONS	June 19-22	Nov 6-9	#200,000
6	PROFESSIONAL CERTIFICATE IN HUMAN RESOURCE MANAGEMENT	May 8-11	Dec 4-7	#200,000

**NOTE: All Courses Are Available as Classroom, Online and In-House sessions**

**For enquiries, contact us on: 09016763586, 08056648549**

**[info@firedupconsult.com](mailto:info@firedupconsult.com), [firedupconsult@gmail.com](mailto:firedupconsult@gmail.com)**



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